

**SAS Board Minutes**  
**May 22, 2018**  
**338 Hawthorne Ave. NE**

**Present:** Ray Temple, Tim Johnson, Michael Babbitt, Judy Brunkal, Doug Spencer, Lowell Spring, Maureen Leong-Kee, Laurie Buswell, administrator. **Guest:** Russ Macal – USFWS – Private Lands Program

**Call to Order:** Ray called the meeting to order at 6:05 p.m.

**Guest presentation –** Russ Macal was invited to the board meeting to give an in-depth presentation about the restoration work with land owners and public sites throughout the entire Willamette Valley. This is a partnership with several entities to continually work to create ways to maintain/recover properties in Oregon.

**PREVIOUS MONTH'S MINUTES – Ray**

Tim moved for approval of the April board minutes, Doug seconded. Motion carried.

**Action item:** Tim will refer to Chet's materials price list to develop the new updated nest box price list as discussed in the April Board meeting.

Ray will distribute edits out to the board members as he updates the by-laws for annual meeting info.

Mike will call folks when Laurie sends the new member list to him. This has been delayed due to the many software problems that we have been experiencing.

**Inappropriate Sexual Conduct policy:** Tim clarified the waiver question with the agent and has learned that 'yes' we will need these forms to satisfy the insurance company. Our insurance carrier recommended that we include waiver statements in our membership form and in our event signup sheets.

Tim shared a few ideas with the board as to how this could be accomplished through membership forms and activity forms. After discussion, Tim forwarded this language to our carrier for review and approval. Action will be held off until we hear back.

**Financial Report:** Tim Submitted the monthly financial report and the accounts are in good shape.

**Nature Center Update:** Ray signed the construction contract with Dalke Construction Co. Dalke will send billings, beginning now, for construction payments. There will need to be a builders' risk insurance policy for lost construction materials. Tim will work together with Ray once specific details are available.

Ankeny Hill overlook will be closed as of June 18<sup>th</sup>. Tim will post this news on the Salem Audubon Website as well as Facebook.

Ray asked if Nature Center opening celebration in advance of public opening should be considered. Donors/partners along with other participants will be welcomed at this special event. Doug suggested that furnishings will need to be considered for this opening.

Once the Nature Center is open, Salem Audubon will need to be prepared with programs, etc. Question was asked if there should be a Nature Center steering committee or use the board to make all the decisions.

**Board Member Nominating Committee:** Ray asked if we want to use this nominating committee again, as has been done in the past? Who would be a good person to spearhead this committee? This will be a continued topic as the completion of the Nature Center draws even closer.

**Capitol Subaru:** Mike followed up on the topic of Capitol Subaru requesting an event with Salem Audubon. While still trying to set up a meeting with Capitol Subaru, Mike has intimated that our organization is currently seeking financial donations. Mike will get back with more information once he has it. Also, Mike said that he would not be available to take on this project with Capitol Subaru.

**Friends of Willamette Valley Wildlife Refuges:** Doug shared that when FWVWR was actively seeking board member commitments, OSU was contacted. An internship program came from out of this and they now have two very good candidates as non-profit interns.

**Next meeting** – June 25, 2018 at 338 Hawthorne

**Adjournment** – 7:55 p.m.